SANTEE SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

> March 19, 2013 **MINUTES**

> > Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

A. OPENING PROCEDURES

The Board attended the Tierra del Sol PTA dinner at 6:00 and Board members were presented with Continuing Service Awards.

Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Haji

Ken Fox, Clerk

Dustin Burns

Barbara Ryan

Elana Levens-Craig

Administration present:

Dr. Cathy Pierce. Superintendent and Secretary to the Board Karl Christensen, Assistant Superintendent, Business Services

Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services

Dr. Stephanie Pierce, Director, Educational Services

Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited the audience to recite the District Mission and then invited Ashton Cooper and Trent Forester, eighth grades students a Pepper Drive School, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda, with Item D.5.2. amended.

Motion: Second Fox Vote: Ryan 5-0

В. REPORTS AND PRESENTATIONS

Superintendent's Report 1.

- 1.1. **Developer Fees Collection Report**
- 1.2. Use of Facilities Report
- 1.3. **Enrollment Report**
- Schedule of Upcoming Events 1.4.

2. Recognition of ICOC Outgoing Member: Jim Montague

The Board recognized Mr. Jim Montague for his service on the Independent Citizen's Oversight Committee (ICOC) for Prop R since the ICOC started in 2007 and has reached the maximum number of consecutive terms he can serve. Mr. Montague has been a wonderful ambassador for the District and an integral part of the committee. President El-Hajj presented Mr. Montague with a certificate of appreciation and said the Board hopes he will continue to attend the meetings if he is available.

3. Spotlight on Learning: Pepper Drive School Presentation

Dr. Pierce introduced Principal Debbie Brenner and Vice Principal Kristie Joiner who presented a look at Pepper Drive's instructional day to the Board. Mrs. Brenner shared Pepper Drive has seen a 53 point API growth in the past 3 years. Teachers deliver standards based core instruction that is purposeful and meaningful for students. Instruction support is offered to students that includes Study Island and before and afterschool interventions classes. Teacher Jennifer Rolf shared information about their 8th grade math and science programs with 21st century skills as a focus. Classrooms are innovative, creative, and stimulating for learning. Students are engaged in learning with iPad instruction and other digital learning devices. The use of technology tools is a critical part of student learning and begins the process into Common Core State Standards (CCSS). Students Trent Forester and Ashton Cooper shared some of the fun and

exciting things they have learned in science class. They enjoy hands -on investigations, doing the experiments, and being the scientists. Algebra is one of Ashton's most challenging classes where College Prep Math is used to guide students through problems. Parent Alisia Marone, who is a former Pepper Drive tiger and now a parent, said Pepper Drive has many fun family events each year including the fall festival, turkey trot, and jump rope for heart. Performing arts is a valued experience, and the school also participates in Edudance and has a show choir with performances scheduled for April 24 and 25. Pepper Drive appreciates their community partners. Student achievement is celebrated with visits to the principal for positive rewards, honor roll certificates, and perfect attendance drawings and classroom teachers motivate students to work hard. The entire Pepper Drive community is excited about beginning construction of a new junior high building. The Board thanked Mrs. Brenner and Mrs. Joiner for their presentation.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. Approval of Minutes
- 1.2. Approval of Memorandum of Understanding (MOU) with the North County Professional Development Federation (NCPDF)
- 1.3. Approval of Revised Job Description for Assistant Superintendent, Human Resources and Pupil Services
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Extension of Agreement with Riverview Church for Use of Facilities at Cajon Park School
- 2.8. Amendment to Agreement with County of San Diego for Regional Communication System
- 3.1. Acceptance of 2011-12 General Obligation Bonds Building Fund Financial and Performance Audit
- 4.1. Approval of Revised Local Education Agency (LEA) Plan for 2012-2013
- 4.2. Approval of Student Teaching Agreement with Western Governors University
- 4.3. Approval of Alternative School of Choice Waiver 2013-2015
- 5.1. Personnel, Regular
- 5.2. Approval of Short Term Positions (Item amended)

It is recommended that the Board of Education approve the short term positions listed in the item.

It was moved and seconded to approve Consent Items, with item D.5.2. amended.

Motion: Ryan Second Levens-Craig Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action. There were no comments.

1.1. Increase to Paid Lunch Price

Cathy Abel, Director of Child Nutrition Services, shared the requirements of the Federal Meal Program to charge at least the same price for a paid lunch as that received from the program for a free lunch, and

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based on the requirement there is a need to increase the price of a paid lunch. The program allows the increases to be slowing adjusted over several years based on their calculations. At this time there is a need to raise the cost at least \$.15. Child Nutrition Services is recommending the price be increased from \$2.25 to \$2.50 for a student lunch to ease the handling of changes and to help minimize the current projected operating deficit. Member Burns asked Mrs. Abel to continue to monitor students or families that may not be able to afford the new lunch price, which may be the case anytime we increase costs. Member Burns moved to approve an increase to the price of a paid student lunch from \$2.25 to \$2.50 effective July 1, 2013.

Motion: Burns Second Ryan Vote: 5-0

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1.2. Use of Facilities Rates

Karl Christensen shared that a recent change in the law allows schools districts to charge direct costs for use of their facilities. Santee School District has not updated rates for use of facilities since 2005. He suggested the Board may wish to revise costs so the District can recoup expenses being incurred for groups to use our facilities. The District has several churches using the facilities and they are currently in the direct cost category. Other districts charge them fair market value which is allowable. He also provided an update on the fees paid by the sports leagues and the costs for upkeep on the fields and recommended consideration to increase those fees. He shared the different categories of use and the fees that are currently charged. Free use provides for no fees charged unless there is a direct charge needed for special services or services outside of the normal working hours. This category includes PTA and other non-profit organizations but special services are rarely needed. Direct fees are for those organizations not designated as free use or fair rental value. Fair Market Value is for groups conducting functions, entertainment, or meetings where admission fees are charged or for for-profit businesses.

Mr. Christensen presented a chart showing the factors that are used to figure direct costs for use of facilities. He said the Board would need to change the board policy to include the direct costs increases and to include the usage and upkeep. Mr. Christensen suggested consideration to implement a \$25 application fee for fair market value users.

Member Ryan would like to see what organizations like soccer, little league, etc, would pay if we adopted this increase. Mr. Christensen provided a chart showing what we are currently collecting from leagues. Member Fox said the original \$5.00 fee was not intended to cover the costs of upkeep for the fields. All of the leagues provide some the maintenance on their fields especially during their playing seasons. To increase the league fees would be burden on the leagues.

Member Burns would like to see who is using facilities and have a conversation with the Board about where they fit in. He would also like to see the current hourly rates and the differences in short term use and long term use. Mr. Burns said we want to be good neighbors and he agrees with Member Fox about not increasing the leagues' fees as they provide a lot of time and money for the fields.

Member Levens-Craig asked Mr. Christensen if he is trying to recoup costs or if we are trying to bring in a revenue stream. Mr. Christensen said a little of both, recoup direct costs the District is paying and provide a revenue stream from those using our facilities under fair market value. Mr. Christensen said he added a category for filming commercial's and/or movies as we have been contacted before for this type of use.

Mr. Christensen will provide the Board with additional information and bring a recommendation to a future meeting. There was no action taken.

2.1. Adoption of Resolution No. 1213-18 to Layoff Identified Classified Non-Management Positions

Minnie Malin reported due to the uncertainty of federal funding, Carlton Hills School is recommending the reduction to two instructional assistant positions. It is recommended that the Board of Education adopt resolution #1213-18 to lay off these two classified non-management positions.

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Member Burns asked if these positions were needed. Mrs. Malin said yes, but the primary reason is Title 1 funding, the source of funding for these positions, is not guaranteed next year and we are also required to hold back 30%. She said we hope the funds can be released back to the schools to add services as needed next year and if Mr. Heck has funding next year, he would like to bring these positions back. Member Burns moved to adopt resolution #1213-18.

Motion: Ryan Second Burns Vote: 5-0

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F. BOARD POLICIES AND BYLAYS

1.1 First Reading: Revised Board Policy BP 4354.1, Early Retirement Health Benefits for Management/Confidential Employees

Revised BP 4354.1 was presented for a first reading. No action was requested.

2.1. Second Reading: Revised Board Policy 1312.3 Uniform Complaint Procedures

Revised Board Policy 1312.3 Uniform Complaint Procedures was presented for a second reading and request for approval. Member Burns moved to approve the revisions.

Motion: Burns Second Fox Vote: 5-0

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G. BOARD COMMUNICATION

Member Burns said it was a great honor for PTA to recognize the Board for their Continuing Service Award. He would like to send a note of appreciation.

Member Fox reported he continues to visit schools and has seen a lot of classrooms. These visits have provided recognition of how the principals' jobs have changed over the years.

Member Levens-Craig said she would like to be at the Cajon Park promotion this year. She reported she attended the first District Advisory Committee meeting and believed it was a good first meeting. She would like administration to consider how they can make the meetings more parent friendly. She also attended the Foreign Language Committee meeting and said it had a different dynamic with the teachers involved. She believes representation by both parents and teachers is equally important.

Member Ryan said the District Advisory Committee meeting was a great meeting and very energized. She said it would be helpful to share with the parents what their role is on the committee.

Dr. Pierce presented draft protocols for the schools and other administrators when dignitaries visit. These protocols have been reviewed by the principals. Member Ryan said U.S. legislators should be added before the state legislators and if a representative for a legislator attends on their behalf, they follow the elected officials present. Dr. Pierce said AR 1350, Protocols for Promotion and Visiting Dignitaries, will be revised and returned in April for official consideration.

Dr. Pierce shared the promotion schedule. She said it had been a challenge working around Santana and West Hills' graduations. Board assignments will come to the next board meeting.

Dr. Pierce presented a draft center page spread for the spring edition of the Santee Magazine.

Dr. Pierce reported on plans for Teacher and Classified Appreciation during the week of May 6-10. Cabinet members and any available Board members will be serving ice cream sundaes in staff lounges during lunches. Administration will return with dates and lunch schedules.

Dr. Pierce shared the EL Reclassification Ceremony will be held on Thursday. Members Fox and Levens-Craig will attend. In the absence of the President, Vice President Fox will welcome the guests on behalf of the Board.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Govt. Code § 54956.8)

Agency Negotiator: Karl Christensen, Assistant Superintendent

Employee Organizations: Santee Teachers Association

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2. Conference with Labor Negotiator (Govt. Code § 54956.8)

Purpose: Negotiations

Agency Negotiator: Karl Christensen, Assistant Superintendent Employee Organization: Classified School Employees Association

3. Conference with Real Property Negotiators (Govt. Code § 54956.8)

Property Address:

- Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)
- 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)

Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services

4. Public Employee Performance Evaluation (Govt. Code § 54957)

Superintendent

The Board entered closed session at 8:32 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m. No action was reported.

J. ADJOURNMENT

The March 19, 2013 regular meeting adjourned at 9:50 p.m.